



## **MINUTES of Committee Meeting 2005**

**Minutes of Meeting of the Internationale Kommission der Detektiv Verbande held at the Hotel CUZCO, Madrid, Spain, on Saturday the 28<sup>th</sup> May 2005**

1. Administrative matters
2. Introduction and welcome by the Secretary General – attendees: -
  - Tony Imossi – Secretary General, ABI (UK)
  - George Hirtl – Vice Secretary General, ODV (Austria)
  - Markus Wegst – Treasurer, FSPD (Switzerland)
  - Richard Jacques Turner - Immediate past Secretary General, (UK)
  - Maureen Jacques Turner – (UK)
  - David Sanmartin - APDPE, (Spain)
  - Werner Sachse - WAD (Germany)
  - John Grottum – NFES (Norway)
  - Lothar Kimm - BID (Germany)
  - Raul Guerreiro – single member (Portugal)
  - Stig Andersen – FDDE (Denmark)
  - Uffe Bodeholt – (Denmark)
  - Micael Hesin – single member (Latvia)
  - Alexander Ponomarjov – (Latvia)
  - Bjorn Grytoyr – NoPES (Norway)
  - Laura Giuliani – Federpol (Italy)
  - Jean Schmitt – SNARP (France)
3. Apologies for absence – Bodo Scholl, BDD (Germany), Lothar Muller (Germany)



3(a) Secretary General proposal "That the membership to IKD of Claus Jansen and/or the association he represents be deemed lapsed"

Seconded Werner Sachse; carried

3(b) Secretary General proposal "That the membership to IKD of the Romanian member and/or the association he represents be deemed lapsed" Seconded Werner Sachse; carried

4. Ratification of New Members (a) single member from Latvia, (b) single member from Portugal, (c) National association, Ceske Komory Detektivnich Sluzeb, CKDS, from Czech Republic. Each provisional application was considered in turn and their respective membership ratified by the Committee.

4(i) The Secretary General proposed that the application of the association from Denmark, Association of Danish Detectives & Commercial Investigators (FDDE), not previously considered, be approved by the Committee. Seconded by Jean Schmitt, carried.

5. Minutes of the previous Annual Meeting of the Executive, held on 12<sup>th</sup> June 2004 in Oslo, Norway, proposed as a true record by Werner Sachse and seconded by George Hirtl, carried.

6. Matters arising. The Secretary General mentioned the templates for reports and profiles and pointed out which members had submitted theirs and which had not. Richard Jacques Turned pointed out the incorrect wording describing this meeting, which was not the XVI Congress but a Meeting of the Executive.

7. To consider the report of the Secretary General. No written report had been presented. The Secretary General explained that his



activities for the past year had been circulated to members. He commended the Vice Secretary General's work which was considerable and included work on the web site, other IT matters and the recruitment of new members.

8. To consider the report of the Vice Secretary General given verbally as regard IT matters. **Members are reminded to submit their profiles and to keep their profiles up to date for the IKD web site. Members are encouraged to put in place web site reciprocal links with the IKD.** A discussion followed regarding an IKD directory of members on the web site. This would have to be in a single style and updated by members. The WAD web directory was given as a good example. This would be explored further as will the registration of other domain names.
9. To consider the income and expenditure accounts for the year ending 31<sup>st</sup> December 2004 and to adopt the accounts together with the report of the Treasurer and Auditor. Werner Sachse having been earlier appointed as Auditor and having supported the Accounts presented, George Hirtl proposed the Accounts be accepted. This was seconded by David Sanmartin, carried.
10. To consider the reports of the Member Associations. Each member representative present presented their reports as submitted in writing or given at the meeting. The Secretary General gave a short presentation on UK licensing to supplement the ABI's previously submitted report. Werner Sachse highlighted the WAD Conference in Las Vegas which is open to all Investigators



world-wide. **The Secretary General added that members**

**should notify the Vice Secretary General of their**

**organisations' conferences for publication on the web site.**

11. Any other business

(a) Code of Ethics Bjorn Grytoyr (NoPES,  
Norway)

(b) Standards for Private Investigators Bjorn Grytor (NoPES,  
Norway)

Bjorn Grytoyr gave a PowerPoint presentation which was followed by a discussion and proposals by the Secretary General, which were carried, for 2 sub-committees to be established as follows: -

i. **EU Licensing - Common Minimum Standards**

The committee members are: -

Bjorn Grytor (NoPES - Norway)  
David Sanmartin (Spain)  
George Hirtl (VSG - Austria)  
Stig Andersen (Denmark)  
Laura Giuliani (Italy)

Secretary General suggested Terms of Reference: -

- A. Appoint a Chairman to represent the Committee and report to the IKD Executive
- B. Discuss and agree by majority on Terms of Reference
- C. Objectives
  - (a) Review the IKD Code of Ethics (attached)
  - (b) Establish a common minimum standard for licensing to cover: -
    - i. Criminality test
    - ii. Competence
    - iii. Integrity
  - (c) Open a line of communication with the EU officials
- D. Report every 3 months to the Executive and annually to the IKD Executive Committee
- E. Not to incur expenditure for the IKD without prior authority from all 3 of the Executive
- F. To communicate collectively and by Email, when and where practical.



## 2. **Definitions**

The committee members are: -

Tony Imossi (S-G - UK)  
Richard Jacques Turner (Immediate Past S-G - UK)  
John Grottum (NFES - Norway)

Secretary General suggested Terms of Reference: -

- A. Appoint a Chairman to represent the Committee and report to the IKD Executive
- B. Discuss and agree by majority on Terms of Reference
- C. Objectives
  - (a) Research and review the activities of Private Investigators
  - (b) Research and review the definition for Investigations in private sector
- D. Report to the IKD Executive Committee by no later than the next meeting in 2006
- E. Not to incur expenditure for the IKD without prior authority from all 3 of the Executive
- F. To communicate collectively and by Email, when and where practical.

The Secretary General would circulate the above to the committee members.

**(c) The Vice Secretary General requested members to set up a dedicated email [ikd@\\*\\*\\*\\*\\*.\\*\\*](mailto:ikd@*****.**) which would divert to the appointed ikd delegate by the member organisation. Thus for example for the UK the email will be [ikd@theABI.org.uk](mailto:ikd@theABI.org.uk) which will divert to Alan Marr the ABI's ikd delegate this year. This is to be implemented by 30<sup>th</sup> June 2005.**

12. To fix the date and venue of the next IKD Executive Meeting

**Following a discussion the meeting agreed that the next IKD Executive Meeting will be on 10<sup>th</sup> June 2006 in Denmark, hosted by FDDE.**



13. Close of Meeting

A large, light green oval is centered on a solid light green background. Inside this oval, the letters 'IKD' are written in a large, bold, white, sans-serif font.